



View Invoice & Payment

Introduction

Suppliers will reference this job aid to view Invoice & Payment reports. These read only reports are generated in Oshkosh's ERP and the data is made visible in JAGGAER via integration.

View Invoice & Payment

1. To view invoices, click on the **Reports** tab on the navigation bar and select **Invoice Report**.



2. All invoice lines will display.
3. To create a filter, click the  icon.
4. Enter or select filter criteria, then click the  icon to apply the filter.
5. Click the  icon to export filtered invoice data.

Business unit	Invoice #	Invoice Date	Type	Supplier Name	Terms	Tax Amount	Discount Amount	Balance Due
TEST-DAN			STANDARD		10000	0.00	0.00	66168.00
	123789		STANDARD		10000	0.00	0.00	7352.00
	123789		STANDARD		10000	0.00	0.00	14704.00
	123789		STANDARD		10000	0.00	0.00	14704.00
	123789		STANDARD		10000	0.00	0.00	14704.00
	123789		STANDARD		10000	0.00	0.00	14704.00
	123789	2021-12-16	STANDARD		10000	0.00	0.00	14704.00
	123789	2021-12-16	STANDARD	CUMMINS INC - ENGINE	10000	0.00	0.00	14704.00
	123789	2021-12-16	STANDARD	CUMMINS INC - ENGINE N30		0.00	0.00	14704.00
FIRE&EMERGENCY	123789	2021-12-16	STANDARD	CUMMINS INC - ENGINE N30		0.00	0.00	14704.00
FIRE & EMERGENCY	123789	2021-12-16	STANDARD	CUMMINS INC - ENGINE N30		0.00	0.00	14704.00
FIRE & EMERGENCY	123789	2021-12-16	STANDARD	CUMMINS INC - ENGINE N30		0.00	0.00	14704.00
FIRE & EMERGENCY	123789	2021-12-16	STANDARD	CUMMINS INC - ENGINE N30		0.00	0.00	14704.00
KD-54873			PAYMENT		10220	0.00	0.00	0.00

Invoice #

Invoice Date to

Supplier Name

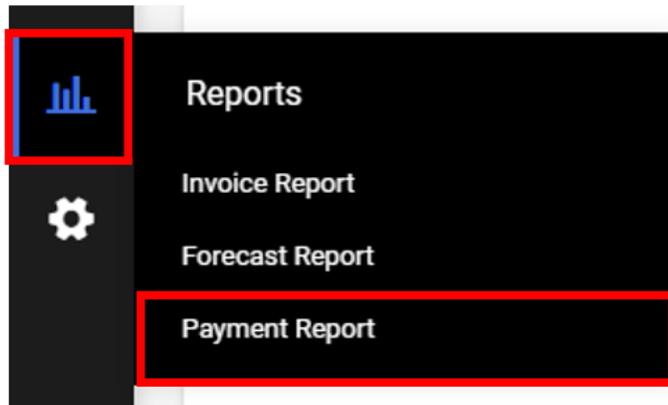
Invoice Status

PO Number



View Invoice & Payment

6. To view Payments, click on the **Reports** tab and select **Payment Report**.



- 7. All payments will display.
- 8. To create a filter, click the  icon.
- 9. Enter or select filter criteria, then click the  icon to apply the filter.
- 10. Click the  icon to export filtered payment data.

Business unit	Invoice #	Invoice Date	Type	Supplier Name	Amount	Tax Amount	Discount Amount	Balance Due
Pierce	227415	2021-07-13	Payment	Stainless Flow Technologies Inc	71.96	0.00	0.00	571.96
Pierce	227463	2021-07-14	Payment	Stainless Flow Technologies Inc	57.86	0.00	0.00	287.86
Pierce	227463	2021-07-14	Payment	Stainless Flow Technologies Inc	56.00	0.00	0.00	28786.00

Invoice Status: ---
 PO Number: ---
 Payment #: ---
 Payment Date: [] to []