
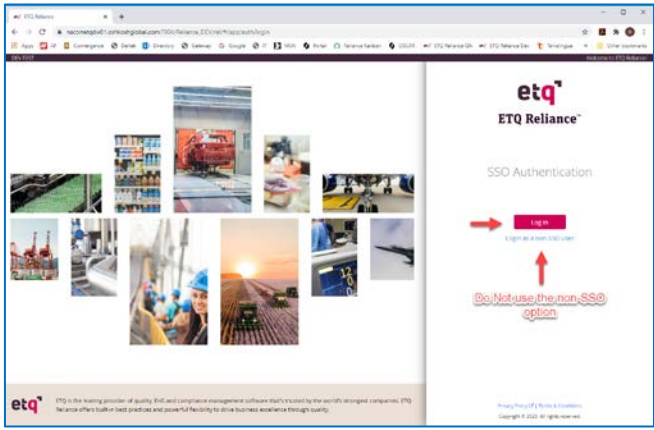
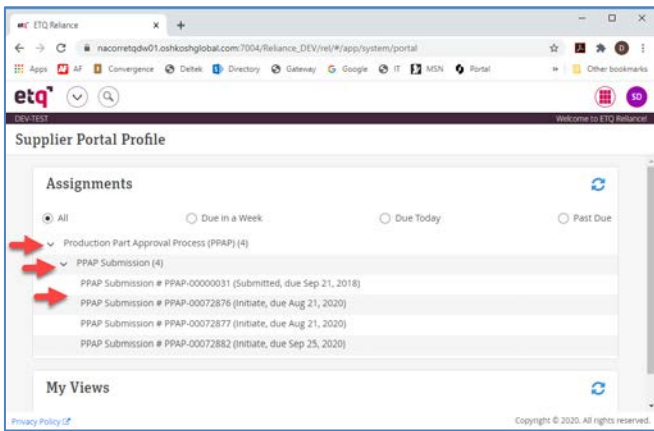




# RCM – Reliance Change Management

PPAP Training	
<ol style="list-style-type: none"> <li>1. Select Reliance login link from Oshkosh Supplier Network Site</li> <li>2. <a href="https://osn.oshkoshcorp.com/index.html">https://osn.oshkoshcorp.com/index.html</a></li> <li>3. Login to Application</li> </ol>	<div style="border: 1px solid gray; padding: 5px;"> <p><b>Login Here</b></p> <p><a href="#">MOVEit Login</a></p> <p><a href="#">iSupplier Login</a></p> <p><a href="#">Oshkosh Reliance Login</a> </p> <p><a href="#">SDX Login</a></p> <p><a href="#">Interested in becoming a Supplier?</a></p> <p><a href="#">TMC Carrier Login</a></p> </div>
<ol style="list-style-type: none"> <li>4. Oshkosh Reliance Login Page</li> <li>5. Select Log in option and follow prompts</li> </ol>	
<ol style="list-style-type: none"> <li>6. Login Page will show assignments when you click on the arrows to expand</li> </ol>	



## RCM – Reliance Change Management

<ol style="list-style-type: none"> <li>7. Setting favorites for modules access is granted</li> <li>8. Select the 9 stacked boxes</li> <li>9. Select All modules</li> </ol>	
<ol style="list-style-type: none"> <li>10. <b>NOTE: Several modules will be greyed out meaning we are either not using the module or you don't have access to the module</b></li> <li>11. The modules that are bolded is what you have access to; select the star button beside each module to make it a favorite – Max is 6</li> <li>12. Active modules for suppliers are as follows:             <ol style="list-style-type: none"> <li>a. PPAP</li> <li>b. SCAR – 8D</li> <li>c. RCM – Change Management</li> <li>d. Section J Compliance</li> <li>e. Containment – CL1, CL2, FLC</li> </ol> </li> <li>13. Supplier accounts will not be able to open anything else</li> </ol>	
<ol style="list-style-type: none"> <li>14. After setting favorites in previous steps simply click on 9 stacked boxes to open module</li> <li>15. Open RCM, Reliance Change Management, Module by clicking on 9 boxes</li> <li>16. Select Reliance Change Management</li> <li>17. Or</li> <li>18. Select “All Modules” then select Reliance Change Management</li> </ol>	



# RCM – Reliance Change Management

<p>19. Multiple navigation options available</p> <ul style="list-style-type: none"> <li>a. Reload</li> <li>b. Reset</li> <li>c. Expand Rows</li> <li>d. Export to PDF or Excel</li> </ul> <p>20. Ability to sort on any column</p> <p>21. Select any row to open the record and review progress of RCM</p>	
<p>22. Initiate a new RCM, Reliance Change Management record</p> <p>23. Select “New Document”</p>	
<p>24. Complete any required and or optional fields per your segment in Change Summary</p> <ul style="list-style-type: none"> <li>a. NOTE: anything with a <b>Red *</b> is required to be completed</li> <li>b. Conditional fields exist depending what you choose as Reason for Submission</li> </ul>	
<p>25. Complete any required and or optional fields per your segment in Change Summary</p> <ul style="list-style-type: none"> <li>a. Enter detailed description of the change and rationale</li> </ul>	



## RCM – Reliance Change Management

<p>26. Complete any required and or optional fields per your segment in Change Summary</p> <p>a. Red-Line drawing is required for all submissions except SCRIP</p>	
<p>27. Complete any required and or optional fields per your segment in Change Summary</p> <p>a. Supplier information will default except for ERP Supplier Number</p> <p>b. Enter Technical Contact we can reach out if needed for clarification</p>	
<p>28. Complete any required and or optional fields per your segment in Change Summary</p> <p>a. Enter part information changes</p> <p>b. If multiple use the “Add Record” button to duplicate fields.</p>	
<p>29. Complete any required and or optional fields per your segment in Change Summary</p> <p>a. Enter Cost Effect of the change and extended information</p>	



## RCM – Reliance Change Management

<p>30. If supplier decides this RCM is no longer needed:</p> <ol style="list-style-type: none"> <li>Select "Void"</li> <li>Enter comments</li> </ol>	
<p>31. Submit RCM:</p> <ol style="list-style-type: none"> <li>Select "Send"</li> <li>Enter comments, if applicable</li> <li>Supplier does not have access to "Notify" option</li> </ol>	
<p>32. Oshkosh team will either approve or reject the RCM once complete and you will be notified via email.</p>	
<p>33. RCM Training Complete</p> <ol style="list-style-type: none"> <li>Close all records using the X beside record</li> <li>Select initials on top right of page</li> <li>Select Log Out</li> </ol>	